



KOCHI METRO RAIL LIMITED
(A 50 :50 Joint Venture of Government of India & Government of Kerala)
4th Floor, JLN Metro Station, Kaloor, Kochi-682 017

Advt. No : KMRL/HR/2021-22/04, Dated (17.11.2021)

Kochi Metro Rail Limited (KMRL) is a 50:50 Joint Venture of Government of India and Government of Kerala incorporated for the implementation of the Kochi Metro Rail project and for its Operation & Maintenance.

We are looking for an experienced legal professional with bright academic record to join the organization in their Legal Department as Assistant Manager (Legal) at E2 level or as an Executive (Legal) at E1 level. We provide best in class exposure to our employees in terms of Pay & Allowances, Career Growth & Professional and Personal Development Opportunities.

The brief details of the post are as under:

Details of Post and Minimum Eligibility Criteria

Name of the Post	Asst. Manager (Legal)- (E2) / Executive (Legal)-(E1)
Total no. of Vacancies	One (either E1 or E2)
Grade/Pay Scale	E2-Rs.50000-160000/- E1-Rs.40000-140000/- (IDA Scale)
Type of Recruitment	Regular
Minimum Educational Qualification	Full time Regular LL.B from a recognized university in India with minimum 60 % marks.
Minimum Job Experience	<u>For Asst. Manager(Legal)</u> Minimum 5 years post qualification experience as Legal Professional, of which at least 3 years shall be as Legal Officer in Govt./PSU/Listed Company or other reputed Companies with annual turnover of at least 300 crores. <u>For Executive(Legal)</u> Minimum 3 years post qualification experience as Legal Professional, of which at least 1 year shall be as Legal Officer in Govt./PSU/Listed Company or other reputed Companies with annual turnover of at least 300 crores.
Maximum Age Limit (as on 1st October 2021)	<u>For Asst. Manager (Legal)</u> 35 Years (Age relaxation applicable as per reservation rules).

	<p><u>For Executive (Legal)</u></p> <p>30 Years (Age relaxation applicable as per reservation rules).</p>
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General Conditions:-

- Age, Qualification & Experience will be reckoned as on 01.11.2021.
- Only shortlisted candidates will be notified for interview, which will be communicated through email id registered with KMRL by the applicants. No other mode of communication will be attempted.
- KMRL reserves the right to shortlist the applicants for written test and Interview/Interview.
- Any corrigendum/ addendum to this advertisement will be displayed only in the website (kochimetro.org). Applicants are requested to visit the website from time to time for all updates.
- Applicants employed in Govt. /Quasi Govt. / PSUs shall produce a “No Objection Certificate” from their employer at the time of interview.
- Candidates from PSU/Govt. Organizations should be presently working in the equivalent grade/its equivalent scale or in the immediate lower grade/its equivalent scale and proof thereof shall be submitted along with application or at the time of interview.
- Candidates from private sector applying for the post of Asst Manager (Legal) shall be presently having CTC of minimum Rs. 10 lakhs per annum and those applying for the post of Executive (Legal) shall be presently having CTC of minimum Rs. 7.50 lakhs per annum and proof thereof shall be submitted along with application or at the time of interview.
- Acceptance or rejection of application of the candidates will be at the sole discretion of the Management. Incomplete applications are liable to be rejected.
- KMRL management reserves the right to cancel or amend this advertisement.
- Applications of candidates attempting to influence or interfere with the selection process will be rejected summarily and he/she will be declared disqualified for future vacancies in KMRL.
- No TA/DA will be paid by KMRL to candidates for attending interview.
- KMRL reserves the right to cancel the selection process or not to fill the position/ select any candidate, without assigning any reason.
- Candidature of a candidate is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or not in conformity with the eligibility criteria mentioned in the advertisement.
- Merely fulfilling the minimum qualifications and experience will not confer on any candidates the right to be shortlisted /called for an interview or to be selected.
- KMRL reserves the right to offer a grade lower than that which was applied for by the candidates.
- Merely fulfilling the experience of 5 years does not confer any right to the candidates to be considered for the Asst. Manager (E2) position. Selection and fixation of Grade is the sole discretion of KMRL and it depends upon the suitability/performance/ previous experience/pay drawn etc of the candidate. The decision of the management regarding the Grade (E1/E2) offered to the selected candidate shall be final and binding.
- KMRL reserves the right to maintain a list of waitlisted candidates after selection process for filling future vacancies, if any as per the Recruitment Rules.

- The selected candidate is liable to be posted anywhere in India.
- No correspondence, whatsoever, will be entertained from candidates regarding conduct and result of interview and reasons for not being called for interview or selection.
- The following documents should be attached by the applicants along with the application for substantiating their Age, Qualification & Experience:

Proof of Age	: Matriculation/Birth Certificate
Educational Qualifications	: All Year/Semester Mark Sheets & Certificates.
Experience	: a) Past Employments- Service certificate (It should have Date of joining, date of Relieving, Pay Scale etc.) b) Current Experience : Appointment Letter, Proof of date of joining, Latest Payslip etc.

How to apply:-

- Applicants should read the instructions in the website (kochimetro.org/careers) thoroughly before applying.
- Application form may be filled online by selecting the link in KMRL website. The scanned copy of the supporting documents should be uploaded, failing which the application will be treated as incomplete. All the supporting documents shall be uploaded.
- Applications forwarded through any other means including fax or e-mail will not be entertained.
- The last date of submission of on-line application is 15.12.2021.

General Manager (HR, Admin & Trg.)